

# 2018-2019 CHRIST HOUSE YEAR-LONG VOLUNTEER APPLICATION



We are so glad that you are applying for the Christ House Year-Long Volunteer Program! Please note that only completed packets will be considered for review. All applications will be evaluated on a rolling basis as received \**Incomplete application packets will not be considered.\**

A complete application packet includes the following:

1. A completed Christ House Year-Long Volunteer APPLICATION electronically signed and dated by the applicant.
  
  2. **THREE REFERENCE FORMS** from the following individuals, submitted by each reference directly to [YLV@christhouse.org](mailto:YLV@christhouse.org):
    - An employer or supervisor who can speak to your *work ethic and character*.
    - A mentor or pastor who understands your *motivations for service*.
    - A non-family member you have lived with in the past two years who can offer *perspective about you as a potential roommate and community member*.
- **Submit your application via email attachment to: [YLV@christhouse.org](mailto:YLV@christhouse.org)  
SUBJECT: First and Last Name YLV Application**
- **Reference forms should be submitted by each reference in an email attachment directly to [YLV@christhouse.org](mailto:YLV@christhouse.org)  
SUBJECT: "YLV Reference Form for: Applicant First and Last Name**
- **If you have any questions or concerns, please call or email Chris Paukstis @ 202-328-1100 ext.252 or [christine.paukstis@christhouse.org](mailto:christine.paukstis@christhouse.org)**

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## GENERAL INFORMATION

**Full Legal Name**  
(first, middle and last)

**Current Mailing Address** (including city, state and zip code)

**Valid until**

**Permanent Mailing Address** (including city, state and zip code)

**Primary Phone #**  
(xxx-xxx-xxxx)

**Permanent Email Address**

**Date of Birth**  
(mm/dd/yyyy)

**Gender Identity**

**Valid Driver's License**  Yes  No **State**

**Languages spoken**

**Have you ever been convicted of a crime?**  Yes  No  
If yes, please explain.

## BACKGROUND INFORMATION

**Please attach a current resume that includes the following information:**

- 1) **Education History:** School, degree earned, dates attended, date completed, city/state, field of study.
- 2) **Occupation History from the past 5 years, beginning with the most recent:** Employer, nature of work, duties, city/state, dates of employment, reason for leaving.
- 3) **Volunteer Roles and Service Experiences**
- 4) **Leadership Roles and Experiences**
- 5) **Basic Skills that might be helpful for us to know in regards to your potential service in this community.**
- 6) **Professional certifications, including the certifying organization(s) and the date of certification.**

## **PLACEMENT INTERESTS at Christ House**

**1. How did you learn about Christ House and what draws you to serving with us?**

**2. Please indicate the position(s) for which you would like to be considered:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Respite Care Assistant | <input type="checkbox"/> Clinical Unit Assistant   | <input type="checkbox"/> Administration Assistant |
| <input type="checkbox"/> Registered Nurse       | <input type="checkbox"/> Case Management Assistant | <input type="checkbox"/> Activities Coordinator   |

*In the space provided below, give a brief explanation of why you are interested in the position(s) indicated. If you are applying for more than one position, please rank the positions in order of your interest. If you have no preference, please write "no preference."*

**3. By committing to the Christ House year-long volunteer program, it is expected that each volunteer:**

- Desires to work with those who are homeless, coping with addictions, and have various physical and mental health needs.
- Is willing to work a flexible schedule, including evenings, overnights, weekends, and holidays. (Christ House is a 24-hour/7 day a week facility.)
- Lives and fully participates in the Emmanuel House community, including weekly Community Nights once a week in the evenings and two weekend retreats each year.
- Commits to being present in mind, heart, and body throughout the year of service.
- Actively contributes to the Christ House mission of “*providing comprehensive health care to sick, homeless men and to assist them in addressing critical issues to help break the cycle of homelessness*”.
- Provides a valid picture ID, legal documentation for work and immunization record.

**Please list any financial, family, or personal obligations or situations which might challenge your commitment to this program or would be helpful for us to know.**

**4. Are there any reasons other than service at Christ House that attract you to Washington, DC?**

**5. Describe experiences you have had working with any of the following populations: Individuals with a mental illness, minorities, homeless, low-income and disabled.**

## **COMMUNITY LIVING at Emmanuel House**

**6. What would you hope to *gain* from a year of living and working with fellow volunteers?**

**7. Describe an experience you have had living with a group of people. What did you learn about yourself? About group dynamics? How did you deal with conflict?**

8. Do you have any concerns about “intentional community living” at Emmanuel House? If so, what are they?

9. Emmanuel House provides the space for volunteers to live together and have intentional times of reflection and sharing. Would you be comfortable sharing each week with your housemates at Community Night and leading a time of reflection or prayer, when asked?

10. Describe a time when you’ve helped to lead a group time of reflection or prayer.

## **APPLICATION ESSAYS**

### Essay #1

Describe an experience or relationship that had a significant impact in your formation and development as a person committed to service and justice. What insights did you gain about yourself? *Limit 500 words*

### Essay #2

Why are you seeking out this particular experience and what would you hope to learn about yourself and the world around you from a year of service at Christ House? *Limit 500 words*

### Essay #3

Tell us about an injustice in the world for which you have a “tender heart.” How are you, or would you like to be, a part of changing it? *Limit 300 words*

## **“COMMITMENTS”**

- **Year of service:** Friday, June 8, 2018 -Friday, June 7, 2019
- **Stipend:** Year-long volunteers receive \$125 a month, deposited on the first day of each month. You must set up for direct deposit in order to receive your stipend. The paperwork for this will be given to you and filled out during orientation.

- Upon completion of the year of service, year-long volunteers will receive a \$1,000 award to help with transition expenses, etc.
- All year-long volunteers are provided with:
  - 10 vacation days
  - 6 sick days
  - 10 federal holidays: *Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, MLK Jr. Birthday observed, President's Day, Memorial Day and Independence Day*
- \*Because we are a 24-hour facility, some holidays will not be scheduled on the regularly observed day. For example, if you are scheduled to work on January 1st, you may have January 3rd as a "scheduled holiday." While we realize it is important to spend holidays with family, a significant part of your service at Christ House is to be present to the patients and Kairos members. Holidays such as Thanksgiving and Christmas are times when your presence here can be especially meaningful, both to them and to you. We encourage year-long volunteers to spend as much as possible of these special times at Christ House.
- **\*\*Year-long volunteers should not plan to take time off during their first six weeks (June 8 to July 20) nor during the last month of service (May 1-June 8), except in the case of a family emergency.\*\* This allows for year-long volunteers to be present to their roles at Christ House, as well as to build community at Emmanuel House. If you have questions, please direct them to the Director of Year-long Volunteers**

**Thank you for your interest in working with us at Christ House!**

**SIGNATURE**

***I CERTIFY THAT ALL OF THE STATEMENTS MADE BY ME IN THIS APPLICATION ARE TRUE, COMPLETE AND MADE IN GOOD FAITH.***

**NAME:**

**DATE:**

**\*\*REMINDERS\*\***

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